New York State Immunization Information System (NYSIIS) Inventory Not Deducted Cheat Sheet

Version *1.0*
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Please direct all comments and questions to NYSIISHelpDesk@GainwellTechnologies.com

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1. Introduction

The New York State Immunization Information System (NYSIIS) has made an **Inventory Not Deducted** utility available to the organization's listed Administrative Users. The **Inventory Not Deducted** utility can be located under the **Inventory** grouping within NYSIIS. The **Inventory Not Deducted** screen is used to view a listing of immunizations added to NYSIIS through the Data Exchange Process where the immunizations did not deduct from your organization's inventory. This option allows you to deduct the immunization from your inventory by assigning a trade name and vaccine lot to the listed immunizations. You also have an option to remove the immunization from the list if you are not able to match it to any of your inventory lots and plan to leave it as a non-deducted immunization.

2. NYSIIS Data Exchange Inventory Deduction

NYSIIS Data Exchange allows for inventory deduction to occur when an HL7 file has been submitted into NYSIIS for processing. NYSIIS Data Exchange will only deduct an immunization from an organization's listed NYSIIS inventory during processing if all the following conditions are met:
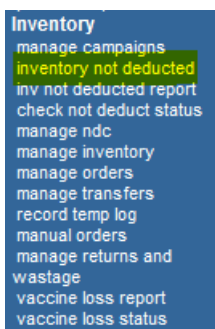
- The Inventory Deduction feature is enabled for the uploading/submitting organization
- The immunization is recognized as a brand-new administered immunization in the NYSIIS registry
- The immunization is recorded as a newly administered immunization by the administering organization
- The immunization's Trade Name matches a Trade Name within the administering organization's inventory
- The immunization's Lot Number matches a Lot Number within the administering organization's inventory
- The patient's Financial Eligibility matches the administering organization's Public/Private inventory flag
- MSH-22, ORC-17, and RXA-11.4 contain the administering organization's NYSIIS Org ID

If even one of the above conditions are not met, then NYSIIS will not deduct from the administering organization's listed inventory at the time of processing, and the administered immunization will be added to the organization's **Inventory Not Deducted** utility for review.
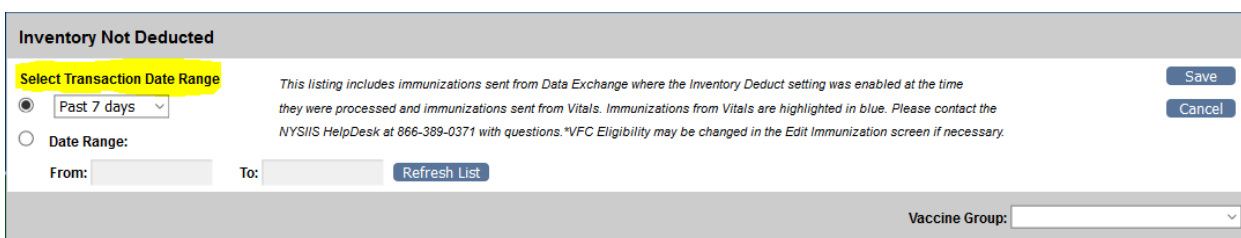
3. Inventory Not Deducted Utility

Viewing Non-Deducted Inventory

The Inventory Not Deducted utility can be accessed by the organization's Administrative Users by selecting the *Inventory Not Deducted* link listed under the Inventory grouping.

Use the 'Select Transaction Date Range' options to view immunizations added to NYSIIS within your selected range. You can select from the dropdown options: Today, Past 7 days, Past 15 days, Past 30 days, or enter your own date range using the *From* and *To* fields.

- The selected date range can only span a maximum of 31 days. If the *To* date is more than 31 days after the *From* date, you will receive a validation message.
- The Inventory Not Deducted function was implemented in NYSIIS on 6/01/2019. No immunization data is available prior to this date.

After selecting your date range, press Refresh List to show the non-deducted immunizations added to NYSIIS within the selected date range.

Only immunizations that meet the following conditions will display in the list:

- Entered into NYSIIS from the Data Exchange process during the time the Decrement from Inventory setting was enabled for your organization, along with those sent in from Vitals
- Entered into NYSIIS after 5/31/2019
- Entered as an administered immunization
- Did not deduct during Data Exchange processing
- Have not been flagged for removal from the Inventory Not Deducted option
- Only immunizations entered via Data Exchange
- Immunizations from Vitals are highlighted in blue

The following information is displayed for each immunization:

Field Name	Description
Transaction Date:	Displays the date the immunization was added to NYSIIS via data exchange.
Vaccination Date:	Displays the vaccination date of the immunization.
Job ID:	Displays the Job ID of the Data Exchange job that added the immunization into NYSIIS.
Lot/Vaccine Name:	Displays the lot number and vaccine name specified on the immunization.
Eligibility:	Displays the VFC/VFA eligibility specified on the immunization. If no eligibility specified this will show as unknown. If the immunization was loaded with Vitals, this field will be empty.
Patient Name:	Displays the patient's first and last name.
DOB:	Displays the patient's date of birth.
Trade Name:	Displays a listing of trade names found in your inventory for the vaccine specified on the immunization. If you do not have any vaccine lots in your inventory for the specified vaccine, the trade name list will be empty.
Inventory Lot:	Displays a listing of vaccine lots in your inventory for the selected trade name that have available quantity, and that were not expired prior to the vaccination date. The lot number and funding are displayed. PVF indicates private funding, PBF indicates public funding. If there are no inventory lots with quantity on hand, you will see 'Insufficient/No inventory' displayed here.
Update Checkbox	Used to select the immunization for update. This checkbox will not be selectable until both the trade name and lot number are selected.
Remove Checkbox	Used to flag the immunization for removal. Once saved, this immunization will no longer display in the Inventory Not Deducted screen or report. This checkbox will not be selectable if the update checkbox is selected.

Inventory Not Deducted

◉ Past 7 days ▾

○ Date Range:

From: _____ To: _____ [Refresh List]

This listing includes immunizations sent from Data Exchange where the Inventory Deduct setting was enabled at the time they were processed and immunizations sent from Vitals. Immunizations from Vitals are highlighted in blue. Please contact the NYSIIS HelpDesk at 866-389-0371 with questions.*VFC Eligibility may be changed in the Edit Immunization screen if necessary.

[Save] [Cancel]

Vaccine Group: _____ ▾

Transaction Date	Vaccination Date	Job Id	Lot/Vaccine Name	Eligibility	Patient Name	DOB	Trade Name	Inventory Lot	Update	Remove
12/13/2020	12/03/2020	15552	1234567890/Td	Not VFC Eligible	TEST, ADULTB	10/11/1990	▾	Insufficient/No Inventory	☐	☐
12/09/2020	12/08/2020	15526	None/IPOL	Unknown	GEIST, PATTY	12/03/2002	▾	▾	☐	☐
12/09/2020	12/08/2020	15526	None/DTaP	Unknown	GEIST, PATTY	12/03/2002	▾	▾	☐	☐
12/09/2020	12/08/2020	15524	None/IPOL	Unknown	VAN HOWARD, MARLISS	05/17/2005	▾	▾	☐	☐
12/09/2020	12/08/2020	15524	None/DTaP	Unknown	VAN HOWARD, MARLISS	05/17/2005	▾	▾	☐	☐

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Updating Non-Deducted Inventory

To update the immunization and inventory, do the following steps for each immunization you want to deduct from your organization's listed NYSIIS inventory:

- Select the Trade Name from the Trade Name drop-down box
- Select the Lot Number from the Inventory Lot drop-down box
- Check the Update box

Transaction Date	Vaccination Date	Job Id	Lot/Vaccine Name	Eligibility	Patient Name	DOB	Trade Name	Inventory Lot	Update	Remove
11/19/2020	12/10/2015	99629	ROTA/RotaTeq	Medicaid/Medicare Managed Care	PATIENT, TEST	01/01/1990	RotaTeq ▾	ROTA/PBF ▾	☑	☐

When you check the update box a validation is done against the eligibility on the immunization compared to the funding type on the selected Lot Number.

If a mismatch occurs, a notification appears giving you the option to continue with the update or cancel out of the update. For example:

Warning - Private Dose was administered for VFC eligible\Child Health Plus recipient. If this is correct click OK. If this is not correct click Cancel.

[OK] [Cancel]

The VFC/VFA eligibility cannot be edited using the Inventory Not Deducted utility. You'll need to update the immunization directly using the edit immunization screen. You will then see the updated VFC/VFA value when you return to this screen after changing the immunization's eligibility status.

Removing Non-Deducted Inventory

To remove the immunization from the listing without deducting from your organization's listed NYSIIS inventory, do the following steps:
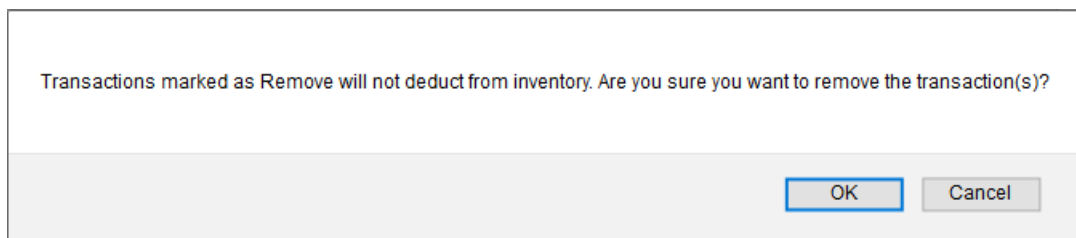
- Check the *Remove* box

Transaction Date	Vaccination Date	Job Id	Lot/Vaccine Name	Eligibility	Patient Name	DOB	Trade Name	Inventory Lot	Update	Remove
11/19/2020	12/10/2015	99629	ROTA/RotaTeq	Medicaid/Medicare Managed Care	PATIENT, TEST	01/01/1990			☐	☑

Saving Your Changes

Once you are done selecting your immunizations on the current page for Update and Remove, select the Save button to commit the changes. This updates each of the selected immunizations and removes them from the Inventory Not Deducted list. For those you selected for Update, it deducts from your inventory and generates an inventory transaction dated with the current date. All immunizations updated or removed through this process when viewed in the edit immunization screen display a 'Edited through IND screen: Y' notice.

If one or more immunizations were selected as Remove, you will see the following confirmation message:

Transactions marked as Remove will not deduct from inventory. Are you sure you want to remove the transaction(s)?

OK   Cancel

Use the page options at the bottom right of the screen if your immunization listing spans multiple pages. If you've entered information on the screen and press select to move to a new page, you will receive a notice letting you know you need to press save or you'll lose your changes. You'll also receive this notice if you press refresh or cancel.