NEW YORK STATE OF OPPORTUNITY. | **Department of Health**

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

LISA J. PINO, M.A., J.D.
Executive Deputy Commissioner

Pfizer/BioNTech COVID-19 Vaccine Vial Extra Doses- Guidance on the use of the New York State Immunization Information System (NYSIIS)

December 18, 2020

The New York State Department of Health has learned that COVID-19 vaccine providers have consistently been able to withdraw more than five doses from one vial of the Pfizer/BioNTech vaccine. As a result, the NYSDOH provides the following guidance after consulting with the FDA and the manufacturer:

- Vaccinators may withdraw more than 5 doses from a single 5-dose vial.
- **Extra vaccine fluid from more than one vial CANNOT be combined to produce extra doses**. This is particularly important because the vaccination doesn't contain preservatives.
- Use any extra vaccine that can easily be drawn up in a syringe to meet the 0.3 ml dose requirement. This may be six or seven doses.
- Certain syringes may allow only five doses to be obtained from a single vial.
- Enter all vaccines given into NYSIIS, including any additional vaccines given.
- Inventory as shown and managed in NYSIIS will have to be modified, as below.

How does a site manage the reporting of this additional dose to NYSIIS?

NYSIIS will be able to accept the reporting of all COVID-19 doses administered, and this potential for additional doses will be accepted by NYSIIS without any modification needed. The impact will be on an organization's Pfizer/BioNTech <u>inventory</u> in NYSIIS. As doses are reported, inventory in NYSIIS will automatically decrease, reflecting usage. This is dependent on an organization having accepted the inventory in NYSIIS and accurately reporting lot number.

Do not modify inventory until doses have been used! In other words, don't increase the inventory in NYSIIS in anticipation of using more doses. This is NOT best practice.
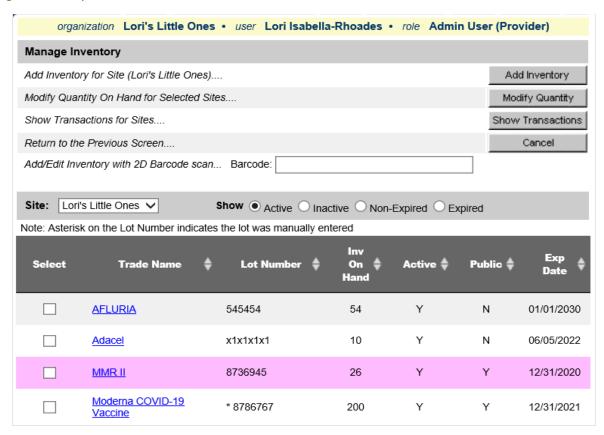
How to Manually Modify Inventory in NYSIIS

If necessary, inventory can be manually modified in NYSIIS. If you need to modify inventory, log into NYSIIS Production, access your organization and click on Manage Inventory, however, **do not increase inventory in anticipation of additional doses**.

Note: You must have Administrative User access in NYSIIS to view the Inventory panel.

Inventory
manage inventory
inventory not deducted
inv not deducted report
check not deduct status
manage orders
manage transfers
record temp log
manage returns and wastage
vaccine loss report
vaccine loss status
create prebooking
manage prebooking

Next, click the Show Inventory button at the top right of the screen. You will be directed to the Manage Inventory Screen.

| organization | Lori's Little Ones | • | user | Lori Isabella-Rhoades | • | role | Admin User (Provider) |

Manage Inventory

Add Inventory for Site (Lori's Little Ones)....	Add Inventory
Modify Quantity On Hand for Selected Sites....	Modify Quantity
Show Transactions for Sites....	Show Transactions
Return to the Previous Screen....	Cancel
Add/Edit Inventory with 2D Barcode scan... Barcode:	

Site: Lori's Little Ones ⌄   Show ● Active ○ Inactive ○ Non-Expired ○ Expired

Note: Asterisk on the Lot Number indicates the lot was manually entered

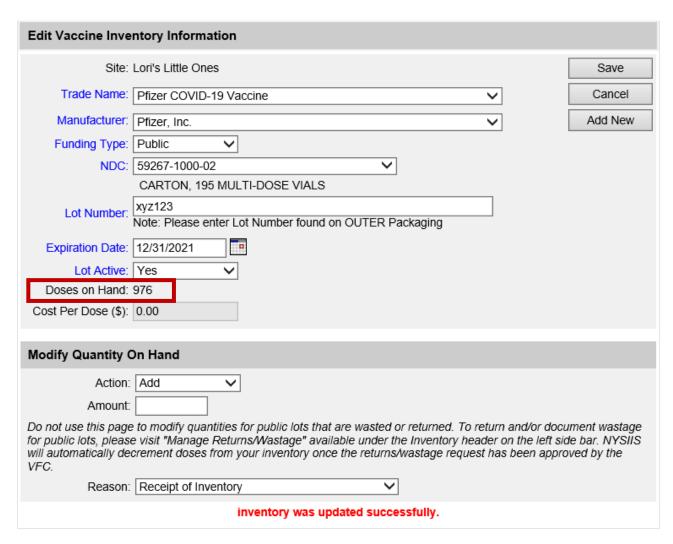| Select	Trade Name	Lot Number	Inv On Hand	Active	Public	Exp Date
☐	AFLURIA	545454	54	Y	N	01/01/2030
☐	Adacel	x1x1x1x1	10	Y	N	06/05/2022
☐	MMR II	8736945	26	Y	Y	12/31/2020
☐	Moderna COVID-19 Vaccine	* 8786767	200	Y	Y	12/31/2021

Choose the vaccine lot you want to edit, either by clicking the Trade Name hyperlink, or clicking the Select checkbox to the left of the Trade Name, then click the Modify Quantity button on the top right of the screen.

NYSIIS will direct you to the Edit Inventory Screen.

Towards the bottom of the screen, under the Modify Quantity on Hand header, choose an action. The choices are Add or Subtract. Next, enter the number of doses you want to modify in the Amount field.

Last, choose your reason for modifying, from the Reason drop down and click Save.

Edit Vaccine Inventory Information

Site: Lori's Little Ones

Trade Name: Pfizer COVID-19 Vaccine

Manufacturer: Pfizer, Inc.

Funding Type: Public

NDC: 59267-1000-02
CARTON, 195 MULTI-DOSE VIALS

Lot Number: xyz123
Note: Please enter Lot Number found on OUTER Packaging

Expiration Date: 12/31/2021

Lot Active: Yes

Doses on Hand: 976

Cost Per Dose ($): 0.00

Save
Cancel
Add New

Modify Quantity On Hand

Action: Add

Amount:

Do not use this page to modify quantities for public lots that are wasted or returned. To return and/or document wastage for public lots, please visit "Manage Returns/Wastage" available under the Inventory header on the left side bar. NYSIIS will automatically decrement doses from your inventory once the returns/wastage request has been approved by the VFC.

Reason: Receipt of Inventory

inventory was updated successfully.

You will be alerted that your inventory was updated successfully, and your Doses on Hand will update.